SupraWEB Single Sign-On (SSO) Instructions

Supra released a new Single Sign-On (SSO) for keyholders. If you have a user ID and password set up previously, you will continue to use that user ID and password to login to SupraWEB.

If you need to set up a new user ID and password, follow these instructions.

Password Guidelines

To create your user ID and password, follow these guidelines:

- The user ID must be at least three (3) characters and a maximum of 60 characters.
- It can only contain the special characters @ . _ - to accommodate characters used in email addresses. Special characters are not allowed in the first or last character. For example, 'joanthompson' would be a valid user ID as would 'joanthompson@utc.com' but '@joanthompson' would not. Your password is case sensitive and must be at least 8 characters long.
- It must start with a letter and must contain at least one number.

Note: *When possible, it's a good idea to use some variation of a user name you are already using, such as your initials followed by your NRDS number, your MLS login, or your email address.*
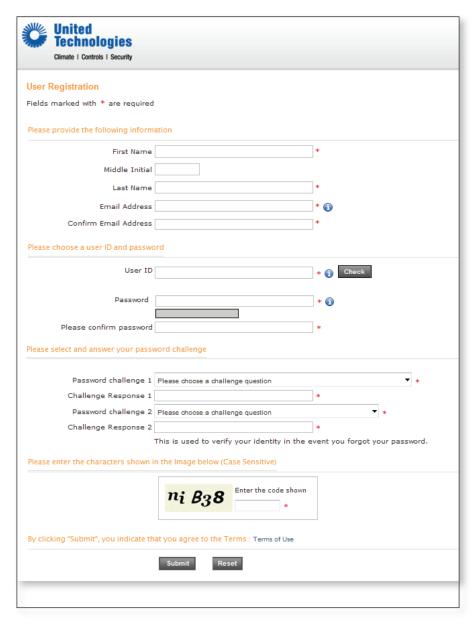
Set Up SSO user ID and password

1. Go to www.supraekey.com.
2. Select **SupraWEB Login for Real Estate Agents**.

SupraWEB Single Sign-On

3. Click the **Register** button to register for a login.
4. Fill out the *User Registration* application screen.

SSO User Registration Screen

5. After filling out all of the information on the screen, scroll down and click **Submit** and a confirmation page is displayed.
6. Click **Continue** to return to the SSO login page. An email is sent to confirm your registration.
7. Login with your new user ID and password and click **Login** and the Welcome to SupraWEB screen displays.

Note: *The first time you login with your user ID and password, your key serial number, PIN, and Board/ Association (select from a dropdown list) are required.*

In the future, to login into SupraWEB only the new user ID and password are required. If you have any questions about logging in to SupraWEB, please contact Support at 1-877-699-6787.